

**Cayuga County Industrial Development Agency
Regular Meeting
Remote due to COVID-19
August 18, 2020 at 4:00 pm**

Chairman Lockwood called the meeting to order at 4:01pm, noting that a quorum was present.

ROLL CALL:

Present: Ray Lockwood, Herb Marshall, Andrew Rindfleisch, Paul Lattimore, Ben Vitale

Excused: John Latanyshyn, Gina Speno

Others Present: Tracy Verrier (CEDA); Rick Galbato (Galbato Law Firm); Kelly O'Hara (Oakwood Dairy/Cayuga Milk Ingredients)

MEETING MINUTES:

Mr. Marshall moved to approve the minutes of the July 21st Regular Meeting, seconded by Mr. Vitale. All members present voted in favor, the motion was carried.

BILLS AND COMMUNICATION

Ms. Verrier presented the following bills: NYSEG for electric at the Industrial Park (\$136.65) was paid online. Mr. Marshall moved to pay the bills, seconded by Mr. Vitale. All members present voted in favor; the motion carried.

REPORT OF THE TREASURER

Ms. Verrier reviewed the budget report. There were two NYSEG bills that landed in the month of July. Ms. Verrier noted that the Chemung bank account was opened and the initial deposit was made in August, and that the signature cards were circulating for the new Tompkins account. Motion to approve the report of the treasurer by Mr. Rindfleisch, second by Mr. Marshall. All present voted in favor, motion passed.

NEW BUSINESS

Initial Project Resolution: Global Common Energy: Ms. Verrier explained that Global Common Energy is making some changes to their project scope. Their original application was approved in June, but the new scope includes an increase in the budget so they have submitted a new application. The new application includes an additional digester at Spruce Haven Farm and direct injection of the renewable natural gas into a NYSEG pipeline rather than trucking the gas. The company is looking for additional benefits based on the new budget of the project, which is why there is a new initial resolution. Ms. Verrier added that there will need to be a new public hearing as well. She indicated that she's asked the project to get the financing engagement/commitment letter before scheduling the next public hearing. By passing the initial resolution tonight, the public hearing could be scheduled for prior to the September meeting should the financing be put in place on time. Mr. Marshall motioned to approve the initial project resolution, and schedule the public hearing when the appropriate information is provided. Second by Mr. Rindfleisch. Mr. Marshall asked how much additional benefit is being sought. Ms. Verrier stated that it would be about a \$150,000 increase in benefit from the original approval. Global Common Energy included a mortgage recording tax abatement of \$75,000 in their application, but that will not be necessary if they finance entirely through the New York Green Bank. A few letters were sent

opposing this project for the original public hearing, but the elimination of trucking addresses at least one of those concerns raised. All members present voted in favor, motion passed.

CEDA Staff Update:

Mr. Lockwood asked about the Aurelius sewer line project. Ms. Verrier stated that she had just received feedback from DEC on the preliminary engineering report the previous day. The response did not include an approval, and listed a series of questions and clarifications needed before an approval is given. The engineer at Probst that prepared the report indicated that most of the questions should be relatively easy to address. A follow up call will take place with local partners and DEC to address the concerns. Mr. Marshall suggested that Cayuga County Water & Sewer Authority be involved in the call, as well as the engineering firm. Ms. Verrier stated that Probst, Cayuga County Water & Sewer, the City of Auburn utilities team, and Cayuga Milk Ingredients have all been invited to participate in the call. Two major concerns that were brought up were: capacity for the waste water treatment plant and the capacity of the conveyance system during severe weather events. The City of Auburn should be able to help address these questions.

Ms. Verrier announced that CEDA has filled the position for the Technical Specialist, her name is Taylor Symes and she will be at the September board meeting. She is native to the Auburn area and has practical experience related to the position.

NEW BUSINESS

Update on COVID practices (remote meetings): Ms. Verrier stated that NYS is allowing remote meetings to continue until September 4th unless extended again. If the relevant executive order is not extended, CCIDA will need to begin meeting in person again starting in September. Ms. Verrier noted that the Chamber conference room is not big enough for the meetings under current guidelines, so she is open to suggestions for other locations to meet. She explained that the next couple of months we may be able to combine with public hearings in the relevant towns. For instance, if Global Common Energy has a public hearing in September we can seek a space that works for both that and the meeting in Fleming. Ms. Verrier advised that she had received an application for a solar project on County House Road, so that could possibly have a public hearing in October. Mr. Lockwood suggested the Cayuga County Soil & Water conference room, as well as the firehouse in Fleming

Upcoming Events: Ms. Verrier advised the board of upcoming events and trainings. She noted that the Finger Lakes Grant Information Center is holding another Sexual Harassment Training for nonprofit board members. She advised that CCIDA board members could attend this if they are not getting the training elsewhere. She reminded the board that the training is an annual requirement and asked that they submit certificates/proof of completion if they are getting the training through work or another board.

Motion to adjourn at 4:30pm by Mr. Marshall, seconded by Mr. Vitale. All members present voted in favor; motion carried.

Respectfully submitted,
Taylor Symes

Next regularly scheduled meeting: Tuesday September 15, 2020 @ 4:00pm.