

# Cayuga County Industrial Development Agency

## Measurement Report FY 2019

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### Introduction

This document is being presented as the Measurement Report for the Cayuga County Industrial Development Agency (“CCIDA” or the “Agency”) Fiscal Year ending 12/31/2019 in full compliance with the New York State Public Authorities Law (“PAL”) Section 2824-a and the NYS Public Authorities Accountability Act (“PAAA”). The goal is to provide a written assessment of CCIDA’s efforts to accomplish the Agency’s goals and objectives outlined in the adopted CCIDA Mission Statement and to identify proactive positive actions for continuous improvement in areas where these goals and objectives have not been fully realized. A full copy of the CCIDA Mission Statement is available online at: <http://cayugacountyida.org/documents/>.

CCIDA adopted a new mission statement and performance goals on March 21, 2018. The performance goals are reflected below.

The adopted goals and objectives to be measured against are as follows:

#### **Performance Goal #1:**

##### **Assist at least 2 projects each year via tax exemption benefits.**

CCIDA assisted one project in FY2019: Page Trucking. Page Trucking originally applied for tax benefits in FY2018 and closed on benefits in FY2019. In addition, CCIDA had two open applications for renewable energy projects at year-end: SunEast Dog Corners Solar, LLC which is a project involving a solar array and Global Common Energy, LLC which is a renewable natural gas project that would use manure from multiple local dairy farms to produce pipeline quality natural gas.

#### **Performance Goal #2:**

##### **Focus on government relations, including inviting select municipal officials to attend CCIDA meetings at least 4 times per year.**

CCIDA staff invited municipal officials to attend meetings and County Legislators Charlie Ripley and Timothy Lattimore attended 3 meetings in 2019. Major agenda items discussed at these meetings were the Aurelius sewer line project, a presentation by NYSERDA that covered renewable energy projects and PILOTs, and the organization’s adoption of new UTEP & UPEP policy amendments to include renewable energy projects.

**Performance Goal #3:**

**Ensure each Board Member undergoes ABO approved Board Governance Training at least every 4 years in order to stay up to date on best practices.**

While new board members did complete the required training, existing board members did not update their training per the goal. Staff began to place the dates of upcoming trainings on each agenda as a reminder.

**Performance Goal #4:**

**Implement a more proactive nominating procedure, with discussions around board membership and officer positions beginning in October and the nominating committee meeting in November.**

Board recommendations were done in November, resulting in a recommendation that the current Board be reappointed. The nominating committee did not meet until December, resulting in a recommendation that the officers, legal counsel, and staff be reappointed.

**Performance Goal #5:**

**Improve consistency of activities reporting from contracted staff.**

Staff uploaded monthly activities reports to the board section of the CCIDA website for easy access by board members. These reports include an overview of activities and metrics.

**Performance Goal #6:**

**Continued compliance with current obligations and responsibilities associated with ongoing projects and programs, as well as all applicable provisions of the Act, PAAA and PARA.**

The CCIDA continues to comply with all applicable reporting, governance, and operations regulations as required by the State of New York.