

Cayuga County Industrial Development Authority
Regular Meeting
2 State Street, Auburn, NY 13021
February 21st, 2023 @ 4:00pm

Present: Ray Lockwood (Chair), Herb Marshall, Andrew Rindfleisch, Gina Speno, Paul Lattimore

Absent: Robert Shea, John Latanyshyn

Others Present: Riccardo Galbato (Galbato Law Firm, remotely), Mark Chambers (C&S Companies), Justin Miller (Harris Beach, remotely), Mark Chambers (C&S Companies), Michael Miller (CEDA), Christine Martynski (CEDA), Ryan Pine (CEDA Board Member), Steve Lynch (Director, Cayuga County Planning and Economic Development)

Mr. Lockwood called the meeting to order at 4.09PM, noting the presence of a quorum.

MEETING MINUTES:

Mr. Lockwood inquired to the board for approval of the February minutes. Mr. Marshall motioned with a second by Ms. Speno. All present voted in favor with no opposition.

BILLS AND COMMUNICATION:

Bills: Mr. Miller presented to the board bills from NYSEG, C&S Companies, and a bill that came in later from Harris Beach Law Firm. Minard interest came in as well. Tax collection bills came in as noted by Ms. Martynski. Motion by Mr. Lockwood to pay the bills. All in presented voted in favor with no opposition.

REPORT OF THE TREASURER:

Mr. Miller noted that January was largely un-involved with the activities noted from the bills. Mr. Miller went on to share that he expects to be a large increase in activity due to the range of items in the pipeline for 2023. Mr. Lockwood asked for a motion to accept the report. Mr. Marshall voted in favor with Mr. Rindfleisch seconding the motion. All members present voted in favor with no opposition.

UNFINISHED BUSINESS:

Mr. Lockwood made note that Mr. Pine (board member of CEDA) was present in joining the meeting.

Update to Sewer line & IDA Park Sinkhole: Mr. Chambers provided an update to the board, sharing there has been some struggle in getting documents approved by the EDA. He went on to share efforts by Mr. Galbato to submit the necessary documents and that he had reached out to David Bottar (Executive Director – CNY Regional Planning) to assist in moving the process along. Mr. Chambers cautioned that while this has been frustrating, the project cannot proceed without the EDA's approval. Mr. Marshall inquired to Mr. Chambers of when he spoke with Mr. Bottar and that he himself had reached out to him. He went on to share that Mr. Bottar needs exact information to help relay to the EDA. Mr. Chambers agreed he would reach back out to Mr. Bottar to ensure he shared everything necessary. Mr. Marshall further inquired to Mr. Chambers on specifics of the project, including documents submitted and timeline. He further shared the amount of investment the IDA has invested including preliminary engineering reports that were never reimbursed for. Mr. Miller shared that the ESD grant the IDA had been awarded had not been exercised for expenses incurred but would be following up with them related to reimbursement(s) for phase 1 of the project. Mr. Marshall voiced his concerns with how the project has been managed and the grants obtained to fund the project. Other board members also shared their frustration with the long duration the project has taken. Further discussion ensued by the board on the project

CEDA Update: Mr. Miller shared CEDA and its partners have had several discussions on new property acquisition. He shared that more recent discussions have been on a particular parcel that Mr. Justin Miller was included in. He went on to share that he, Mr. Lynch, and Ms. Jenny Haines (Director of Economic Development

and Planning for the City of Auburn) have continued to work together in assessing appropriate parcels. Mr. Miller discussed the pipeline for activity in 2023 was very large, many projects being related to solar development and that Cayuga Milk Ingredients intended expansion project was predicated on the sewer line project. Mr. Miller then explained efforts that have been spent on the annual financial audit, and that no major issues had been noted to date.

Mr. Miller shared that he, Mr. Pine, Mr. Marshall, Mr. Lattimore, and Mr. Rindfleisch met over the last month to discuss terms of an updated contract agreement between CCIDA and CEDA for administrative services. Mr. Marshall shared that the meeting went well and Mr. Pine had agreed to become more involved with CCIDA and CEDA communications. Mr. Rindfleisch agreed with Mr. Marshall. Mr. Miller shared an additional update would be shared in the following month.

Mr. Miller noted that the CCDC loan that was previously agreed upon has not yet closed and asked Mr. Justin Miller to share other specifics. Mr. Justin Miller shared that closing should be coordinated once a contractor is selected for the sewer line project the IDA will have a better understanding of project costs for cash flow purposes. Mr. Lynch inquired as to how long the project would be out to bid; Mr. Chambers shared that bids would be received in 30 days. Mr. Lynch went on to share that the CCDC has been happy to work with the IDA, but they have had concerns with funds being tied up on the delayed project.

Lastly, Mr. Miller noted that the Village of Moravia had received a NY Forward grant, in excess of \$2m which was due in large part to the efforts of Mr. Lynch and his team. Mr. Miller and the board thanked and congratulated Mr. Lynch on his work.

EXECUTIVE SESSION & ADJOURNMENT:

At 4:35 Mr. Lockwood asked for a motion to go into executive session to discuss legal matters. Mr. Lattimore motioned with Ms. Speno seconding the motion. All members present voted in favor. Executive Session ended at 5:05.

Mr. Marshall motioned to adjourn with Ms. Speno seconding the motion. All members voted in favor.

Respectfully Submitted,
Michael Miller