

**Cayuga County Industrial Development Agency  
Governance Committee Meeting  
Remote due to COVID  
February 16<sup>th</sup> @ 3:30pm**

**Roll Call:**

Present: Andrew Rindfleisch, Gina Speno

Others Present: Tracy Verrier, Taylor Symes (CEDA)

**Board Evaluations:**

Ms. Verrier reviewed the Board Evaluations for 2020 and stated that five evaluations were returned. Most of the statements on the evaluation received all “agree” marks from all board members. One person marked somewhat disagree for the statement “The Board knows the statutory obligations of the Authority and if the Authority was in compliance with State Law.”

Ms. Verrier also pointed out that 2 people marked somewhat agree for: “The Board has identified the areas of most risk to the Authority and works with management to implement risk mitigation strategies before problems occur.” Ms. Verrier went over the Performance Goals and stated that everyone agreed that we assisted at least two projects with tax exemption benefits. The goal to “Focus on government relations, including inviting select municipal officials to attend CCIDA meetings at least four times per year” received more no’s than yes’. Ms. Verrier recommended providing some training around the areas that did not have full agreement during board meetings with lighter agendas. Ms. Speno agreed with having more training at board meetings. Mr. Rindfleisch stated that COVID made it difficult to have outside people from municipalities join our meetings. Ms. Speno stated that the goals were tough to meet this past year and that is something that would need to be worked on. Ms. Verrier stated that the next ABO straining would happen on March 17<sup>th</sup>. Ms. Verrier stated that Ms. Symes would start to include the trainings again on the Monthly Meeting Agendas.

**Mission Statement:**

Ms. Verrier explained that in the past the mission statement has typically stayed the same, but the goals have been updated on occasion. Ms. Verrier asked if anyone wanted to update or change anything. The committee felt that the goals that are in place are still relevant.

**By Laws:**

Ms. Verrier stated that the By Laws based on state legislation and templates. They outline the different roles, duties and the meeting structure for the board. Ms. Verrier asked if any areas needed to be addressed. Ms. Speno stated nothing needed to be addressed. Ms. Verrier asked if the committee would be recommending approval of the bylaws and mission statement as presented to the full board. The committee agreed.

**Adjournment:**

Mr. Rindfleisch moved to adjourn at 3:47pm, seconded by Ms. Speno. Both members voted in favor; motion carried.

Respectfully Submitted,  
Taylor Symes