

**Cayuga County Industrial Development Agency
Regular Meeting
Springside Inn
6141 W. Lake Rd.
Auburn, NY
December 17, 2019 at 12:00pm**

Chairman Lockwood called the meeting to order at 12:05pm, noting that a quorum was present.

ROLL CALL:

Present: Ray Lockwood, Herb Marshall, Gina Speno, Ben Vitale, John Latanyshyn, Paul Lattimore

Excused: Andrew Rindfleisch

Others Present: Tracy Verrier, Samantha Frugé, Danielle Szabo (CEDA); Rick Galbato (Galbato Law Firm); Robert Charlebois (Duke Energy Renewables Solar via conference call); Marie Smithgall, Robert Wilmott (North Atlantic States Regional Council of Carpenters)

MEETING MINUTES:

Mr. Marshall moved to approve the minutes of the November 19th Regular, seconded by Mr. Vitale. All members present voted in favor; the motion carried.

BILLS AND COMMUNICATIONS:

Ms. Frugé presented the following bills: NYSEG for electric at the Industrial Park for December (\$160.19), Cayuga County Chamber for one annual dinner ticket (\$65) and 2020 membership renewal (\$275), and the Probst Group for preliminary engineering study for the sewer line at the Industrial Park (\$700). Mr. Latanyshyn moved to pay the bills, seconded by Mr. Vitale. All members present voted in favor; the motion carried.

REPORT OF THE TREASURER

Ms. Frugé reviewed the budget report, noting income generated from interest accounts in the amount of \$487.15. Mr. Latanyshyn moved to accept the budget report, seconded by Ms. Speno. All members present voted in favor; the motion carried. Ms. Frugé advised that the CD was due to mature before the January meeting and said that she would receive CD rates to review closer to the maturity date. Mr. Marshall asked what else they could invest the money in? Mr. Latanyshyn said that they are limited in what they can do with public funds. He added that if the rates drop below the interest rate on the IDA savings account, they can deposit the funds back into savings. Ms. Verrier recommended to the board that staff review the new rates with Mr. Latanyshyn to decide on where to put the funds since the maturity is before the next board meeting. The board was agreeable. Ms. Frugé provided an updated PILOT invoice disbursement report, noting that they received payment from Grober Nutrition. Mr. Lattimore motioned to accept the report of the treasurer, seconded by Mr. Latanyshyn. All members present voted in favor; the motion carried.

UNFINISHED BUSINESS

Board Evaluation Forms: Ms. Frugé distributed the Board Evaluation forms and requested they be returned by the beginning of January for the Governance Committee to review.

Officer Nominating Committee: Mr. Marshall reported that the Nominating Committee had met to prepare recommended nominations for Officers, Legal Counsel, and Staff. Mr. Marshall moved to recommend the board remain the same with Mr. Lockwood as Chair, Mr. Lattimore as Vice Chair, Mr. Latanyshyn as Treasurer/Secretary, Harris Beach as Transaction Counsel, Galbato Law Firm as General Counsel, Ms. Verrier as Executive Director, and Ms. Frugé as Acting Treasurer. Mr. Latanyshyn seconded the motion. All other members present voted in favor; motion carried.

CEDA Staff Updates: Ms. Verrier provided an update on the Aurelius sewer line, noting the flow metering was completed and they should receive the finished report from the Probst Group by mid-January. Ms. Verrier advised that a tentative date was scheduled for the SunEast Dog Corners Solar public hearing for January 9th in the morning. She asked for the Board members to let CEDA staff know if they were available on that date. Ms. Verrier discussed a request from Doug Wayne who inquired about potentially leasing-to-own the new mall parcels. Mr. Marshall said that they could not do anything with the parcels for another two years due to the lookback clause. Ms. Verrier advised that the 2019 audit work would begin the following week with preliminary work, and the field work towards the end of January. Ms. Verrier discussed the 2020 CEDA budget, noting the budget was smaller than the prior year and they would not have the financial capacity to do several of the special marketing projects and new programs planned for the upcoming year. She added that they would make necessary adjustments and stretch the budget as far as they can. Mr. Lockwood asked if the biogas project was still moving forward? Ms. Verrier said that they are holding off on the project for the time being as they are exploring ideas that would finance the project without IDA involvement. She added that CEDA staff has held off on engaging C&S until they hear from Bob Foxen if the project is moving forward with the IDA. Mr. Lockwood asked for an update on the Aurelius pump station. Ms. Verrier advised that there was some build-up recently. She noted that she had received communication that CMI had recently requested to send some untreated waste with their treated waste.

Ms. Verrier discussed the Columbus Street property and said the property was ready to be transferred. She and Mr. Galbato explained that the transfer was intended to happen many years ago, but there had been some issues along the way that prevented finalization of the filing. Mr. Galbato said that a new resolution was drafted for Ms. Verrier to sign that had a more modern description of the property. Mr. Lattimore motioned to approve the transfer of property, seconded by Mr. Latanyshyn. Mr. Marshall abstained. All other members present voted in favor; the motion carried.

NEW BUSINESS

Project Introduction: Duke Energy Renewables: Ms. Verrier introduced Robert Charlebois (attending via conference call) and explained that his project was for an 18mw solar array in the Town of Scipio. Mr. Charlebois thanked the Board for their time and discussed his project, noting the project involved leasing roughly 160 acres of land to develop a solar array. They had already completed an application to the City in 2018 and established an interconnection agreement with NYSEG. He added that they arranged an open house in the Town for residents to learn more about how the solar array works and what was involved. Mr. Marshall asked if they were leasing or buying the land? Mr. Charlebois said that they were leasing. Mr. Marshall asked how much of the 160 acres would be used? Mr. Charlebois said that about half of the land would be used and any used portion of land would revert back to the property owner. Mr. Lockwood asked how many residents came to the open house? Mr. Charlebois said that they invited

everyone in the town (about 700) and around 40 residents attended. He added that there did not seem to be any real opposition to the project. Mr. Marshall asked if the project was connected to Duke Energy based in the southeast? Mr. Charlebois said that they were the same company. Ms. Verrier advised that an initial resolution would likely be on the agenda for the January meeting. The Board thanked Mr. Charlebois for his time.

Upcoming Events: Ms. Verrier discussed upcoming events.

Motion to adjourn at 12:50pm by Mr. Marshall, seconded by Mr. Latanyshyn. All members present voted in favor; motion carried.

Respectfully submitted,
Samantha Frugé

Next regularly scheduled meeting: Tuesday, January 21st, 2020 @ 4:00pm